

Final



Town of Pleasant Garden
July 26, 2021 at 7:00pm
Kirkman Municipal Building
RECREATION BOARD Minutes

Attendance

Mike Leclerc
Wendie Grubb
Cindy Tysinger
Amy Welker
Angie Brown

Also in Attendance

Events Coordinator, Holly Pacheco
Parks, Recreation, and Facilities Director, David Robinette
Council Liaison, Kim Rayle

Audience

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Call to Order

Chairman, Mike Leclerc called the meeting to order at 7:00pm and welcomed everyone.
Events Coordinator, Holly Pacheco gave the Invocation, and all said the Pledge of Allegiance.

Oath of Office

Council Member, Kim Rayle conducted the Recreation Board Oath of Office to Angie Brown.

Roll Call

Holly called the roll. All five members were in attendance. A quorum was present.

Approval of the Agenda

Cindy Tysinger motioned to approve the agenda. Motion approved 5-0

Approval of Minutes

Cindy Tysinger motioned to approve the June 28, 202 meeting minutes. Motion approved 5-0.

Reports

- a) Council Liaison, Kim Rayle, gave the council meeting updates. She was asked by council to review the Finance Policy with the Recreation Board. Council is requesting a projected budget to be presented to council for each event beginning with this fiscal year 2021-2022. If an event is not in the budget, it can't be added until the next fiscal year. Just because money is in the budget it doesn't need to be spent. The Recreation Board is an advisory board to the Council, everything done by the board needs to be approved by Council. Under the "New Reset", Council wants processes to get back to the way they are supposed to be done. Council wants more accountability from the Recreation Board, how things are being done and how money is being spent. Purchase Orders are needed at certain levels; Town Clerk/Financial

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47 Officer, Bobbie Hatley can come to a meeting to review the policy. All items in the budget
48 must be approved before they're purchased. Purchases need approval by Mayor, Dean
49 Maddox and/or Town Clerk/Financial Officer, Bobbie Hatley. Even though there is a \$500
50 limit for purchase orders, Council still wants to make sure they approved the purchase.
51 Council consulted with the attorney about having a BINGO night. The attorney said because
52 BINGO is gambling, it must be licensed by the ABC Commission. The Town of Pleasant
53 Garden has a "No Gaming" ordinance; therefore, BINGO is not allowed. If BINGO was free
54 like it was done for the seniors, that would be one thing, but the town cannot charge for the
55 event. Chairman, Mike Leclerc, noted there's not much change to processes, he brings all
56 purchase requests before council for approval. Mike asked the question, what if we want to
57 have a movie night, or add an event, can we not do that? Kim clarified by saying anything
58 can be brought before Council for their approval. The Recreation Board is an advisory
59 committee and if it's not already in the agenda they're not going to just sign off on it. The
60 previous Mayor basically said if you had money left over you could spend it where you want.
61 The current Council is trying to be physically responsible for the money, so if it's not spent,
62 we're not going to just make something up to spend it on. That was agreed to by all of
63 Council. Kim reminded us of, we didn't have any sports revenue last year due to COVID-19.
64 If we do something like a movie night, it's required by ordinance, a staff member must be
65 present. If money is being collected or handled, a bonded staff person must there. Cindy
66 asked who is bonded? Kim replied, town employees and elected council members are
67 bonded. Mike asked if we wanted to do additional events could they be brought before
68 Council for approval. Kim replied anything can be brought before Council for review and
69 approval. She also reiterated, Council wants to do the right thing and go by policy and regain
70 our professionalism.

- 71 b) Parks, Recreation and Facilities Director, David Robinette presented his report.

Ongoing Business

- 72
- 73 a) BINGO-The attorney advised us we couldn't have BINGO if we collected money because
74 it's considered gambling. Even if the event was free, Kim advised us the additional town
75 staffing may not be approved. Kim and David will check to see if a staff member must be at
76 an event and if so, could a staff member volunteer their time.
- 77 b) Cindy will be the Event Chair for Pet Day and will coordinate with Holly with the action
78 items.
- 79 c) Fall Clean-up will be moved to October because we don't need NCDOT to pick up out trash.
80 Amy will be the Event Chair.
- 81 d) Shelving was assembled by the Town's part-time employees and ready for use. In the next
82 month or so the slot boards will get hung and the banners organized.
- 83

New Business

- 84
- 85 a) Veterans Day will be Sunday, November 7th. Mike suggested the Town purchase a brick for
86 all the past and current Veterans we've recognized to be placed in the Veterans walk by the
87 memorial. The cost is approximately \$40 each and we'd need about 33 bricks which is
88 \$1,320.00. Mike suggested the Recreation Board purchase the bricks for this year's honoring
89 Veterans out of our budget and Council purchase the ones for Veterans we've honored in the
90 past. Steve Bryant will be the master of ceremony.
- 91 b) Wendy will be Event Chair for the Christmas Parade, Sunday, December 5th. Mike suggested
92 changing the parade route to turning down Neelley rather than ending in the school parking
93 lot. The cost will be \$10 this year to register to be in the parade, that's an increase of \$5.

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94 Floats with additional people walking will stage at the community center and walk down
95 Ryegate Rd to Pleasant Garden Rd., which will be a shorter walking route.
96

97 **Financial Report**

98 Events Coordinator, Holly Pacheco reviewed the financial report. Nothing has been purchased this
99 fiscal year.
100

101 **Public Comment**

102 None.
103

104 **Council Liaison/Staff Comment**

105 Kim said she would support our board anyway she could.
106

107 **Board Comment**

108

109

110 **Adjournment**

111 Chairman, Mike Leclerc adjourned the meeting at 8:10pm.