

1 **Town of Pleasant Garden**  
2 May 28, 2009  
3 Kirkman Municipal Building  
4  
5

6 **Minutes**  
7 Town Council Special Meeting and Work Session on the 2009-10 Budget  
8  
9

10 **In attendance**

11 Mayor Anne Hice  
12 Councilwoman Chris Johnson  
13 Mayor Pro Tem Nancy Jo Smith  
14 Councilman Wallace (*arrived at 7:22pm*)  
15 Councilman Bob Wyrick  
16

17 **Also in attendance**

18 Sandy Carmany, Town Administrator/Clerk  
19 Linda Baker, Assistant Clerk  
20 Acting Town Attorney Carr  
21

22 **Audience**

23 10  
24

25 **Call to Order**

26 Mayor Hice called the meeting to order at 7:00pm.  
27

28 Mayor Hice welcomed everyone.  
29

30 Councilwoman Johnson delivered the invocation.  
31

32 Mayor Hice led the Pledge of Allegiance.  
33

34 **Roll Call**

35 Town Administrator/Clerk Carmany called the roll, and four members were in attendance. A quorum  
36 was present.  
37

38 Councilman Wallace had previously informed Town Administrator/Clerk Carmany he would be  
39 approximately fifteen minutes late to the meeting.  
40

41 **MOVED by Mayor Hice to excuse Councilman Wallace from the beginning of the meeting**  
42 **until he comes in, seconded by Mayor Pro Tem Smith. APPROVED 4-0**  
43

44 **Approval of Agenda**

45 **MOVED by Mayor Hice to approve the agenda as written. APPROVED 4-0**  
46

47 There was discussion about the need to have a second on motions since the council qualified as a  
48 small group. Acting Attorney Carr was directed to research this issue.  
49

1 **Budget Message**

2 Finance Officer Carmany presented the 2009-10 budget message that noted significant fund balances  
3 in both the General Fund reserves and the Capital Reserve Fund despite a decrease in the property  
4 tax rate. Operating costs are held steady and the full expense for the county contract for animal  
5 control services is included. There are some cutbacks in funding for outside agencies. A draft  
6 ordinance was prepared for the Capital Reserve Fund that included a number of suggested capital  
7 improvement projects. The ad valorem tax rate is projected at \$.025/100.  
8

9 **Work session on the draft 2009-10 Budget**

10 The Town Council resumed work on the budget at the point of adjournment of the May 12 work  
11 session, Community Outreach under the Operations section.  
12

13 The Newspaper Notices line item was split into Legal Notices and Advertising/Publicity. There was  
14 a question about the motion regarding newspaper advertising that failed at the May 5 council  
15 meeting; the draft minutes showed the motion applied only to the *Pleasant Garden Post*.  
16

17 **MOVED by Mayor Hice to remove the \$4,000 from Advertising/Publicity. APPROVED 4-0**  
18

19 **MOVED by Mayor Pro Tem Smith to continue with four town newsletters a year, seconded by**  
20 **Mayor Hice. APPROVED 3-1** (*Yes – Hice, Johnson and Smith; No – Wyrick*)  
21

22 Councilman Wallace entered the Council Chambers at 7:22pm.  
23

24 **MOVED by Mayor Pro Tem Smith to eliminate the \$1,000 in the Town Improvements line**  
25 **item, seconded by Mayor Hice. APPROVED 4-1** (*Yes – Hice, Smith, Wallace and Wyrick; No –*  
26 *Johnson*)  
27

28 **MOVED by Councilman Wyrick to reduce the Reading Grows Community line item to zero.**  
29 There was discussion about the intent of the use for this money which was to possibly contract with  
30 the Greensboro Public Library to establish library service in Pleasant Garden for several hours a  
31 week. **FAILED 1-4** (*Yes – Wyrick; No – Hice, Johnson, Smith and Wallace*)  
32

33 **MOVED by Councilman Wallace to reduce Reading Grows Community to \$1,500, seconded by**  
34 **Mayor Hice. FAILED 2-3** (*Yes – Wallace and Wyrick; No – Hice, Johnson and Smith*)  
35

36 **MOVED BY Mayor Pro Tem Smith to reduce the E-cycling Event by \$500, seconded by**  
37 **Mayor Hice. FAILED 2-3** (*Yes – Hice and Smith; No – Johnson, Wallace and Wyrick*)  
38

39 **MOVED by Councilman Wallace to make the E-cycling Event line item zero, seconded by**  
40 **Councilman Wyrick. FAILED 2-3** (*Yes – Wallace and Wyrick; No – Hice, Johnson and Smith*)  
41

42 **MOVED by Councilwoman Johnson to make the E-cycling Event line item \$3,000, seconded by**  
43 **Mayor Pro Tem Smith. APPROVED 3-2** (*Yes – Hice, Johnson and Smith; No – Wallace and*  
44 *Wyrick*)  
45

46 Mayor Hice called a recess. The Town Council recessed at 7:42pm. The Town Council reconvened  
47 at 7:48pm.

48 The PGFD Dinner line item was changed to First Responders Dinner. The Volunteer Appreciation  
49 Dinner was changed to Board Appreciation Dinner.

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**MOVED by Councilman Wallace to reduce the Board Appreciation Dinner to zero, seconded by Mayor Hice. FAILED 2-3** (*Yes – Wallace and Wyrick; No – Hice, Johnson and Smith*)

**MOVED by Councilman Wyrick to reduce the Board Appreciation Dinner to \$100, seconded by Mayor Hice. FAILED 1-4** (*Yes – Wyrick; No – Hice, Johnson, Smith and Wallace*)

**MOVED by Councilman Wallace to reduce the Farmers Market to \$600, seconded by Mayor Pro Tem Smith. APPROVED 5-0**

**MOVED by Councilman Wallace to reduce the Blood Drive/Health Fair to \$300.** There was discussion about possible grants that could offset the costs of the Kidneyville Cruiser, the need to stock the canteen for the Blood Drive, and about other organizations sponsoring events at no cost to the Town. **FAILED 1-4** (*Yes – Wallace; No – Hice, Johnson, Smith and Wyrick*)

**MOVED by Councilman Wyrick to eliminate the funding for the Blood Drive/Health Fair. FAILED 2-3** (*Yes – Wallace and Wyrick; No – Hice, Johnson and Smith*)

**MOVED by Councilman Wallace to reduce funding for the Senior Luncheon to \$6,000, seconded by Mayor Hice. APPROVED 4-1** (*Yes – Hice, Smith, Wallace and Wyrick; No – Johnson*)

**MOVED by Mayor Pro Tem Smith to reduce Kids Voting by \$300, taking it down to \$200, seconded by Mayor Hice. APPROVED 3-2** (*Yes – Hice, Johnson and Smith; No – Wallace and Wyrick*)

**MOVED by Councilman Wallace reduce Operation Safe County to zero, seconded by Councilman Wyrick. FAILED 2-3** (*Yes – Wallace and Wyrick; No – Hice, Johnson and Smith*)

**MOVED by Mayor Pro Tem Smith to remove \$750 and fund Operation Safe County at \$250. APPROVED 3-2** (*Yes – Hice, Johnson and Smith; No – Wallace and Wyrick*)

**MOVED by Mayor Pro Tem Smith to eliminate funding for the Pleasant Garden Community Center, Friends of Greensboro Parks, and Pleasant Garden Lions Club, seconded by Mayor Hice.** There was discussion about the merits of the town sponsoring events versus funding grassroots organizations for their programs. Acting Town Attorney Carr advised that the Lions Club funding request was insufficient because it did not specify a particular project for her to determine if it fulfilled a municipal function; the Pleasant Garden Community Center request does qualify since it is of a recreational nature. Town Administrator/Clerk Carmany explained that municipalities can fund outside organizations for a project or service only if the municipality itself is authorized to provide that service or project. Councilwoman Johnson requested that each item be voted on separately and Mayor Pro Tem Smith agreed.

**MOVED by Councilwoman Johnson to reduce the Pleasant Garden Community Center request from \$1,000 to \$250, seconded by Mayor Hice. FAILED 1-4** (*Yes --Johnson; No – Hice, Smith, Wallace and Wyrick* )

**MOVED by Councilman Wallace to reduce the funding for Pleasant Garden Community Center to zero, seconded by Mayor Hice. APPROVED 3-2** (*Yes – Hice, Smith and Wallace; No – Johnson and Wyrick*)

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**MOVED by Councilman Wallace to reduce the funding for Friends of Greensboro Parks to zero, seconded by Mayor Hice. APPROVED 5-0**

**MOVED by Councilman Wallace to reduce the funding for Pleasant Garden Lions Club to zero, seconded by Mayor Hice. APPROVED 5-0**

**MOVED by Councilman Wallace to reduce the funding for Crime Stoppers to zero. FAILED**  
*(Yes – Wallace and Wyrick; No – Hice, Johnson and Smith)*

**MOVED by Mayor Hice to reduce the funding for Crime Stoppers to \$200. APPROVED 3-2**  
*(Yes – Hice, Smith and Wallace; No – Johnson and Wyrick)*

Finance Officer Carmany noted that no suggestions were submitted for Capital Purchase and Outlay and therefore did not budget anything in those line items.

**MOVED by Councilman Wallace to reduce Facility -- Window Cleaning to \$200, seconded by Mayor Pro Tem Smith. APPROVED 5-0**

Councilman Wyrick expressed concern about the projected Sales and Use Tax revenue based on recent reports of additional shortfalls.

**MOVED by Councilman Wallace to reduce the projected Sales and Use Tax revenue by 5% (\$1,525). APPROVED 4-1** *(Yes – Hice, Johnson, Wallace and Wyrick; No – Smith)*

**MOVED BY Councilman Wallace to reduce line item 5101.01 Salary & Wages -- Town Administrator/Clerk to \$41,000, seconded by Mayor Hice. FAILED 2-3** *(Yes – Wallace and Wyrick; No – Hice, Johnson and Smith)*

**MOVED by Councilman Wyrick to reduce line item 5101.01 further to \$41,500.** There was discussion about the choices between a zero budget using no fund balance or the use of fund balance in the new budget. **THE MOTION WAS WITHDRAWN.**

**MOVED BY Councilman Wallace to reduce line item 5101.02 Salary & Wages – Assistant Clerk/Administrative Assistant to \$35,200, seconded by Councilman Wyrick. FAILED 2-3** *(Yes – Wallace and Wyrick; No – Hice, Johnson and Smith)*

Mayor Hice read from the Code of Conduct given to soccer coaches that requires coaches, referees and the Soccer Commissioner to monitor the behavior of parents or other attendees and expressed concern about volunteers being given that responsibility. She requested that the attorney review this information and provide recommendations. Ms. Carr suggested that the information identify who the correct persons are to do this; minor youths should not be doing this.

**MOVED BY Councilman Wallace to reduce the Seasonal part-time position for soccer to zero and eliminate the position, seconded by Councilman Wyrick.** There was discussion about the past Soccer Commissioner position and the procedures to deal with disorderly persons.  
**APPROVED 3-2** *(Yes – Johnson, Wallace and Wyrick; No – Hice and Smith)*

1 Finance Officer explained the addition of the Emergency Services line item; it is not a new expense.  
2 In the past, it was accounted under the Contingency or county contract line items and she felt it  
3 should be shown separately. Councilman Wyrick asked for additional information on this contract  
4 and expenses.  
5

6 **MOVED by Councilman Wallace to reduce the allocation for Legal Fees - Attorney back to the**  
7 **original \$25,000, seconded by Mayor Hice. FAILED 2-3** (*Yes – Wallace and Wyrick; No – Hice,*  
8 *Johnson, Smith*)  
9

10 **MOVED by Mayor Pro Tem Smith to make the Legal Fees - Attorney line item \$29,000,**  
11 **seconded by Mayor Hice.** (*Yes – Hice, Johnson, Smith; No – Wallace and Wyrick*)  
12

13 **MOVED by Councilman Wyrick to reduce Office & Administrative – Printing to zero,**  
14 **seconded by Councilman Wallace. APPROVED 5-0**  
15

16 **MOVED by Councilman Wallace to reduce line item 5312.00 Equipment Purchase to \$1,000,**  
17 **seconded by Councilman Wyrick. APPROVED 4-1** (*Yes – Hice, Smith, Wallace and Wyrick; No*  
18 *– Johnson*)  
19

20 **MOVED by Mayor Pro Tem Smith to reduce 5316.00 Continuing Education – Staff to \$2,000,**  
21 **seconded by Mayor Hice. APPROVED 5-0**  
22

23 **MOVED by Mayor Pro Tem Smith to set the NLC dues line item at zero, seconded by Mayor**  
24 **Hice.** There was discussion about the benefits of the Town's membership in the National League of  
25 Cities, the need to have approved projects ready to apply for federal stimulus package money, and  
26 citizens' interest in services that could be provided by the Town. **FAILED 1-4** (*Yes -- Smith; No –*  
27 *Hice, Johnson, Wallace and Wyrick*)  
28

29 **MOVED by Councilman Wallace to allocate \$626 for NLC dues, seconded by Councilwoman**  
30 **Johnson. APPROVED 3-2** (*Yes – Johnson, Wallace and Wyrick; No – Hice and Smith*)  
31

32 Finance Officer Carmany said she had received the insurance premium cost quote of slightly less  
33 than \$7,800 for the property and liability insurances.  
34

35 **MOVED by Councilman Wallace to set the insurance cost at \$7,800, seconded by Mayor Hice.**  
36 **APPROVED 5-0**  
37

38 **MOVED by Mayor Hice to reduce 5319.00 Mileage Reimbursement to \$500, seconded by**  
39 **Councilwoman Johnson. APPROVED 3-2** (*Yes – Hice, Johnson and Smith; No – Wallace and*  
40 *Wyrick*)  
41

42 **MOVED by Councilwoman Johnson to reduce Council Travel and Expenses from \$5,000 to**  
43 **\$3,000, seconded by Mayor Hice.** There was discussion about the costs for the annual NCLM  
44 conference and who would attend. **FAILED 2-3** (*Yes –Hice and Johnson; No –Smith, Wallace and*  
45 *Wyrick*)  
46

47 **MOVED by Mayor Pro Tem Smith to eliminate the total amount of \$5,000 for Council Travel**  
48 **and Expenses, seconded by Mayor Hice. FAILED 2-3** (*Yes – Hice and Smith; No – Johnson,*  
49 *Wallace and Wyrick*)

1  
2 Town Administrator/Clerk Carmany requested that councilmembers provide clarification on how the  
3 council travel and expense funds will be allocated among councilmembers and the procedure to be  
4 followed to determine how those decisions will be made.

5  
6 **MOVED by Mayor Pro Tem Smith to remove \$250 from 5420.00 Meeting Expense, seconded  
7 by Councilman Wallace. APPROVED 5-0**

8  
9 The council recessed at 10:04pm. The council reconvened at 10:09pm.

10  
11 **MOVED by Mayor Pro Tem Smith to remove \$500 from the Christmas Parade to \$1,000,  
12 seconded by Mayor Hice.** In response to questions, Recreation Board chairman said the board  
13 factored in advertising costs for the recreation line items and the possible rental of better walkie-  
14 talkies. **FAILED 1-4** (*Yes -- Smith; No – Hice, Johnson, Wallace and Wyrick*)

15  
16 **MOVED by Mayor Pro Tem Smith to reduce Veterans Appreciation Day by \$600 to \$1,000,  
17 seconded by Mayor Hice. APPROVED 4-1** (*Yes – Hice, Johnson, Smith and Wyrick; No –  
18 Wallace*)

19  
20 **MOVED by Councilman Wyrick to reconsider the Veterans Appreciation Day line item,  
21 seconded by Mayor Hice. APPROVED 4-1** (*Yes – Hice, Johnson, Wallace and Wyrick; No –  
22 Smith*)

23  
24 **MOVED by Councilman Wyrick to reinstate Veterans Appreciation Day back to \$1,600 to  
25 cover the costs of possible additional activities. FAILED 2-3** (*Yes – Wallace and Wyrick; No –  
26 Hice, Johnson and Smith*)

27  
28 **MOVED by Mayor Hice to fund Veterans Appreciation Day at \$1,100, seconded by Mayor Pro  
29 Tem Smith. APPROVED 4-1** (*Yes – Hice, Johnson, Smith and Wallace; No – Wyrick*)

30  
31 **MOVED by Councilwoman Johnson that \$500 be allocated for Pet Day, seconded by  
32 Councilman Wallace. APPROVED 5-0**

33  
34 **MOVED by Mayor Hice to reduce Special Events to zero, seconded by Councilman Wallace.  
35 APPROVED 5-0**

36  
37 **MOVED by Councilman Wyrick to reduce the 5K/10K run to \$500.** Mayor Pro Tem Smith  
38 made a substitute motion to eliminate all funding but withdrew it after discussion. **APPROVED 5-0**

39  
40 **MOVED by Councilwoman Johnson to accept the soccer program budget for fall and spring as  
41 presented, seconded by Councilman Wallace. APPROVED 5-0**

42  
43 Finance Officer Carmany presented a sample generic Capital Reserve Fund ordinance based on the  
44 current fund balances. Ms. Carr reviewed it for legality and approved it. No money can be  
45 expended for any project until a Capital Project budget is established for it.

46  
47 Councilmembers voiced their opinions on various projects and uses that should be funded out of the  
48 Capital Reserve Fund.

1 **MOVED by Mayor Pro Tem Smith to move the \$150,000 listed for streets to the Jordan Lake**  
2 **Rules implementation for a total of \$236,054 in that line item, seconded by Mayor Hice.**  
3 **APPROVED 3-2** (*Yes – Hice, Johnson and Wyrick; No – Johnson and Wallace*)  
4

5 Mayor Hice explained that the electronic sign at the Pleasant Garden Fire Department was originally  
6 suggested by Fire Chief Cole to make it easier to change the messages and expand the capability;  
7 costs would be split between the Town and the Fire Department. Councilman Wyrick said Chief  
8 Cole told him the Fire Department budget would not have enough money in it for this project.  
9 Mayor Hice withdrew the request for the electronic sign.  
10

11 **MOVED by Councilwoman Johnson to accept the generic Capital Reserve Fund Ordinance as**  
12 **presented with the previous amendment since it can be changed, seconded by Mayor Hice.**  
13 Councilman Wyrick said he would like to discuss specific line items. Councilman Wyrick spoke to  
14 the need for vision and planning. Mayor Hice said the Town should follow through on the Town  
15 Hall Site Plan with design and engineering to be prepared to apply for grant funding. **FAILED 1-4**  
16 (*Yes –Johnson, -; No – Hice, Smith, Wallace and Wyrick*)  
17

18 **MOVED by Mayor Hice to remove the \$15,000 funding for the electronic sign at the Fire**  
19 **Department due to previously unknown information. APPROVED 5-0**  
20

21 **MOVED by Councilman Wyrick to add a line item for Water/sewer to be funded at \$850,000,**  
22 **to change the Town Hall Site Plan Phase I/Nature Trail to \$900,000, to reduce Town Hall**  
23 **Landscaping to \$25,000, to exclude Town Hall Property Issues, and to subtract any overage**  
24 **from Water/sewer.** Councilman Wallace requested an amendment to combine the Town Hall Site  
25 Plan Phase I/Nature Trail with Town Hall Landscaping into “Municipality Complex,” and  
26 Councilman Wyrick agreed. Mayor Hice stated that the Site Plan and Landscaping were two  
27 separate projects not related to each other. **FAILED 2-3** (*Yes – Wallace and Wyrick; No – Hice,*  
28 *Johnson and Smith*)  
29

30 **MOVED by Councilman Wallace that the \$850,000 for Water/sewer be moved into the**  
31 **Municipality Complex and make this the Capital Reserve Fund budget, seconded by Mayor**  
32 **Hice. APPROVED 4-1** (*Yes – Hice, Johnson, Smith, and Wallace; No – Wyrick*)  
33

34 **Adjournment**

35 **MOVED by Mayor Pro Tem Smith to adjourn, seconded by Mayor Hice. APPROVED 5-0**  
36

37 The meeting was adjourned at 11:22pm.  
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42 \_\_\_\_\_  
43 Clerk

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47 Date

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51 Mayor