



Town of Pleasant Garden
Pleasant Garden Community Center
5024 Alliance Church Road
Post Office Box 307
Pleasant Garden, NC 27313
Monday-Friday, 9:00AM – 5:00PM
336-674-3002

Deposit Receipt # _____
Rental Receipt # _____
Refund check # _____

Ball Field(s) Rental Agreement

Renter's Name: _____

Address: _____

Email Address: _____

Phone number(s): _____

Rental Date(s): _____

Type of Event: _____ **Number of attendees** _____

Payments Due: Cash, checks or money orders only, no credit or debit cards accepted. Make checks payable to "Town of Pleasant Garden." There is a \$20 returned check fee for any returned checks.

➤ **Security/cleaning deposit due within 7 days of signing rental agreement:** \$250

If rental is cancelled less than three (3) days prior to the date of rental, your deposit is forfeited. The deposit will be refunded within seven (7) days after the rental if the facilities are left in satisfactory condition. Please see the "End of Event Checklist."

➤ **Rental fees**

- | | |
|--|--|
| <input type="checkbox"/> \$750 for all fields for one day | <input type="checkbox"/> \$50 per field per day extra for field lights if used |
| <input type="checkbox"/> \$1,200 for all fields for two days | <input type="checkbox"/> \$50 per field per day extra for field lights if used |
| <input type="checkbox"/> \$200 per field per day (1 or 2) | <input type="checkbox"/> \$50 per field per day extra for field lights if used |
| _____ # of fields | |
| <input type="checkbox"/> \$150 per field per day (3 to 5) | <input type="checkbox"/> \$50 per field per day extra for field lights if used |
| _____ # of fields | |

➤ \$100 per day for optional access to the Nowlan Building (See #4 on back) _____ # of days

TOTAL DUE SEVEN (7) DAYS BEFORE EVENT DATE: _____

ACKNOWLEDGEMENTS: No use of alcohol products is permitted on the premises. Renter agrees to hold the Town of Pleasant Garden harmless in the event of injury or accident. I hereby agree to all terms and conditions for the rental of the ball fields at the Pleasant Garden Community Center.

Signed: _____
Renter *Town representative*

Date: _____

END OF EVENT CHECKLIST: Renter must complete the following when rental is completed:

_____ Remove all trash and place inside dumpster behind Nowlan Building.

<i>TO BE COMPLETED BY TOWN STAFF</i>	
Facility inspected by: _____	Date: _____
Deposit to be refunded: _____ Yes _____ No	
If deposit not to be refunded, list reasons: _____	

TERMS AND CONDITIONS FOR THE RENTAL OF COMMUNITY CENTER BALL FIELDS

The renter agrees to rent some or all of the ball fields at the Pleasant Garden Community Center located at 5024 Alliance Church Road, Pleasant Garden, NC 27313 from the Town of Pleasant Garden. My signature above verifies that I understand the following rules and guidelines and agree to abide by them.

Renter agrees to hold the Town of Pleasant Garden harmless in the event of injury or accident.

1. Confirmation of my reservation must be made by payment of the cleaning/security deposit to the Town within seven (7) days after making the reservation. If the deposit is not received by then, the requested date will not be held on my behalf. The rental fee must be received seven (7) days prior to the date of my rental. If I cancel the rental less than three (3) days prior to the date of my rental, there will be a forfeiture of my deposit. For weather-related conditions (*rain, snow, etc.*) cancellation can be made no less than 24 hours prior to the date of rental. Admittance to the facility is allowed on the day(s) of the rental only.
2. Under emergency circumstances, (*disaster, severe weather such as snow/ice storms, tornadoes, etc.*), the Town reserves the right to cancel any reservations after the event has been scheduled. If time permits, notice will be given to the Renter and a full refund of all deposit/fees will be made. However, if circumstances prohibit advance notification of cancellation, the Town will not be held responsible.
3. The rental fees for the ball fields is a refundable \$250 cleaning/security deposit plus the following rental fees based on the number of fields used: \$1,200 for rental of all six fields for two days, \$750 for rental of all six fields for one day, \$200/field per day for one or two fields, or \$150/field per day for three to five fields. There is an extra \$50/field per day charge if you use the field lights. Requests for discounts will be considered on a case-by-case basis.
4. The rental fee covers the use of the ball fields, parking lots, play ground, picnic shelter and portable toilets. This rental does NOT include use of Nowlan Building with its restrooms and kitchen; that building can be reserved for an additional fee of \$100/day if it is not being used otherwise during the time of your rental.
5. One initial drag and lining is provided each day for the rented fields. Any additional drags and lining can be negotiated with the grounds maintenance personnel with payment to be made directly to the grounds person. Contact information for the current grounds personnel and their charges will be provided upon request.
6. All trash must be removed from the facility, picked up from the grounds, and placed in the dumpster behind the Nowlan Building before vacating the premises unless alternate arrangements have been negotiated with grounds personnel with payment to be made directly to the grounds person. A key to the dumpster will be provided.
7. The Renter must be present the entire time the facility is being used. The Renter is responsible for the contents of the facility and should exercise appropriate supervision.
8. No animals or pets are allowed on the property, with the exception of certified service animals (documentation required).
9. Use of alcohol is not allowed. Smoking and/or use of tobacco products is prohibited on the fields, in the dugout areas, on the bleachers, and in the immediate areas adjacent to the fences. No firearms or weapons are allowed.
10. All concessions will be provided through the town unless otherwise negotiated with the town. No other concessions (food or drinks) are allowed. This includes parents, teams and visitors. Failure to comply will result in the renter being banned from future rentals.
11. Teams are allowed to have one (1) cooler per team. No personal coolers are allowed on site. No grills or open flames are allowed.
12. Damage to anything on the property must be reported to town staff as soon as possible. If unreported damage is found, the security deposit will be used to cover the cost of repair or replacement.
13. Failure to abide by the rules set forth above will result in the loss of my cleaning/security deposit as well as revocation and/or denial of future rental opportunities. Refund of the security/cleaning deposit is solely contingent upon the Town's evaluation of cleanliness and is not negotiable.
14. Renter accepts the Community Center "as is" and expressly releases the Town from any and all claims for personal injuries and/or damages of any kind arising out of renter's use of the facility. Renter also agrees to indemnify the Town and hold it harmless from any and all claims arising out of renter's use of the facility.